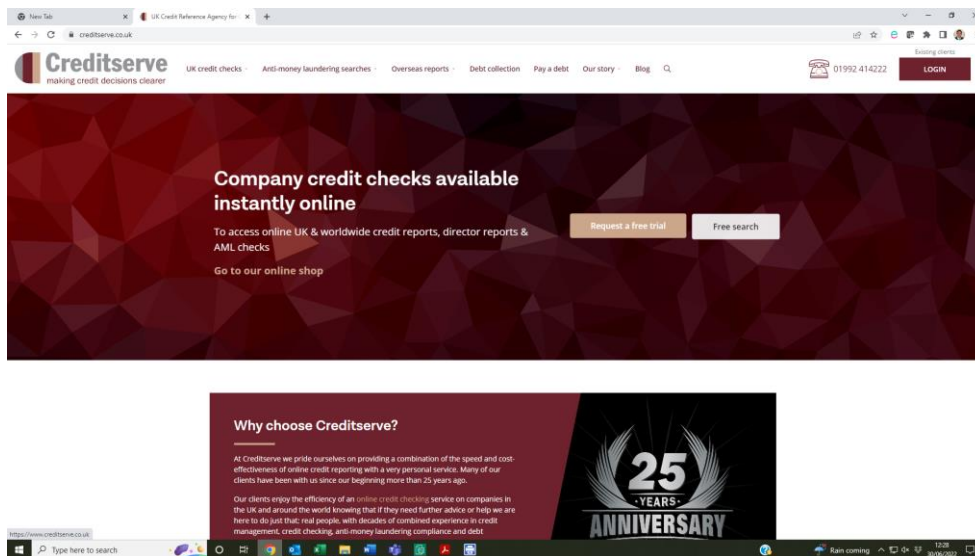
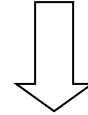
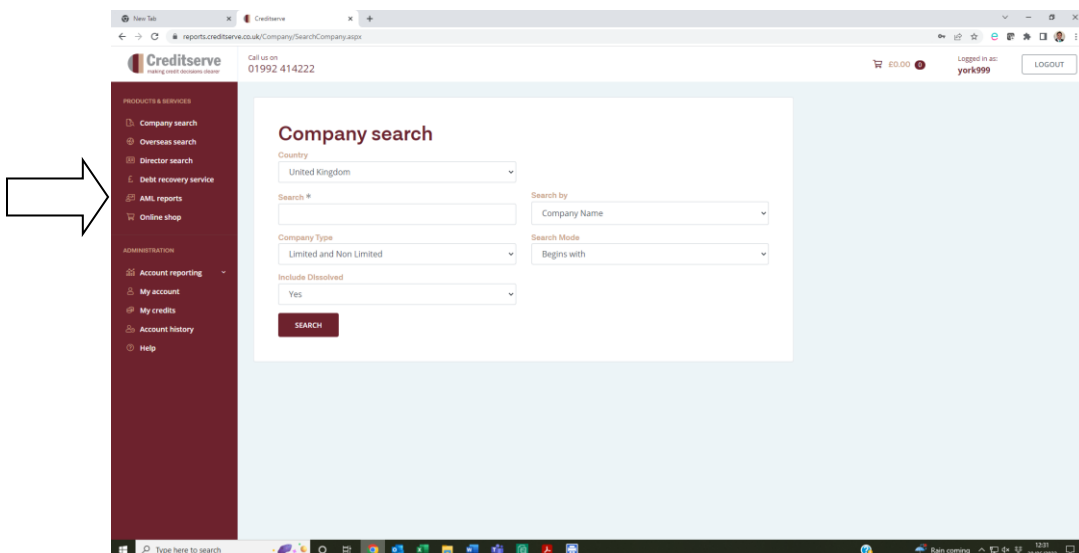


USER GUIDE

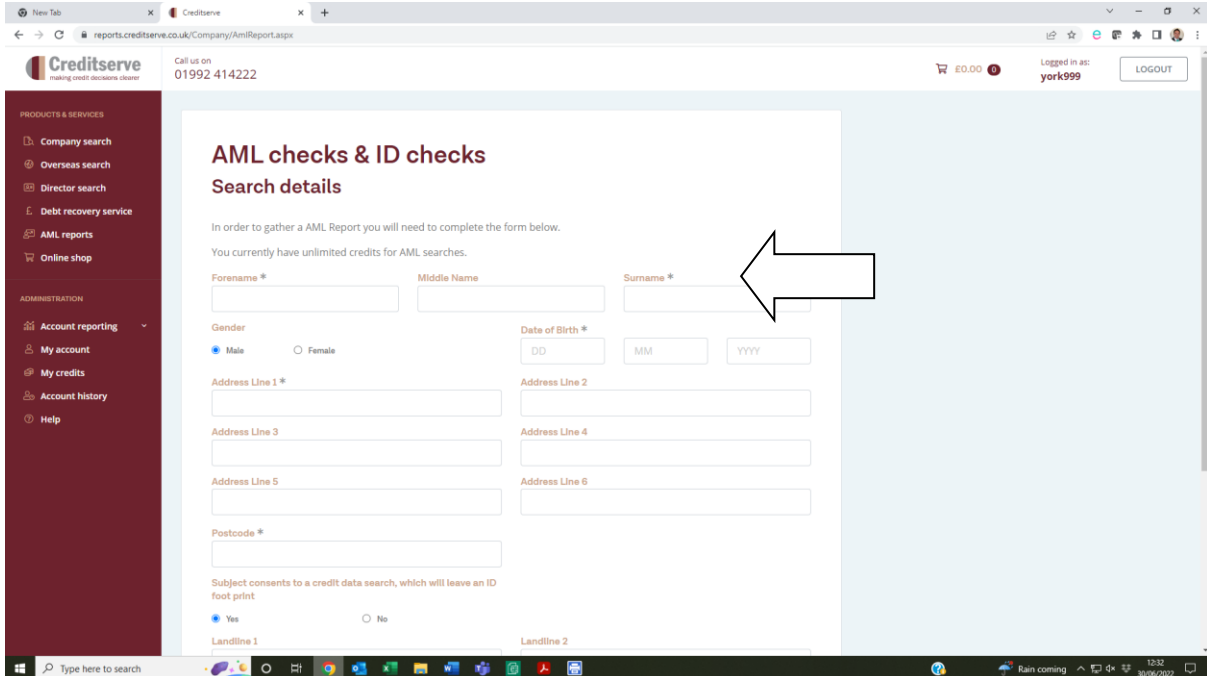
- Go to www.creditserve.co.uk
- To log in click the top right 'Login' button



- Input your case sensitive Username & Password
- Once logged in you will be able to carry out AML Checks by selecting AML reports in the products and services section on the left of the page.



- You will be asked to enter the subject name, date of birth and address. (If you have it you can add mobile and land line telephone numbers too).



The screenshot shows the 'AML checks & ID checks' search details form on the Creditserve website. The form is titled 'Search details' and includes the following fields:

- Forename *
- Middle Name
- Surname * (indicated by a white arrow)
- Gender: Male, Female
- Date of Birth *: DD, MM, YYYY
- Address Line 1* through Address Line 6
- Postcode *
- Subject consents to a credit data search, which will leave an ID foot print: Yes, No
- Landline 1 and Landline 2

- Select 'No' to subject consents to a credit search.
- By clicking Search you will receive the results for your subject which you can save or print if you wish.
- If you have further information such a passport driving licence etc you can add at this stage for no extra charge.

PLEASE NOTE THAT EACH TIME YOU CHECK A SUBJECT YOU WILL USE A UNIT FROM YOUR ALLOTTED PACKAGE AMOUNT.